

The **Open Learning Centre** at Crumlin College is offering a one year part-time BTEI course leading to six QQI Level 4 Minor Awards, commencing in September 2017.

Course Modules

- Data Entry
- Functional Maths
- Communications
- Computer Applications
- Spreadsheet Methods
- Database Methods

Weekly Timetable

Tuesday	10.00am – 12.00pm
Wednesday	9:15am – 1.15pm
Thursday	9:15am – 1:15pm
Friday	9:15am – 1:15pm

Successful students may progress on to QQI Level 5 courses within Crumlin College of Further Education. Upon completion, candidates may also seek employment within the administration sector.

For further information contact Sinéad or Margaret at
(01) 4531202 or **olc@crumlincollege.ie**