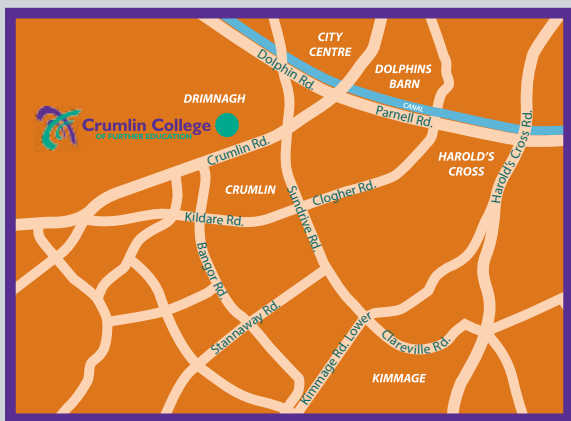


Celebrating **60** Years in Education  
1956 2016



**Crumlin College**  
OF FURTHER EDUCATION

**ADULT EDUCATION  
PART-TIME &  
EVENING COURSES  
SEPTEMBER 2017**



Public Enrolment commences week of 4th September 2017,  
Monday to Thursday 6.30 - 8.30pm

Crumlin Road, Dublin 12.

Ph: 01 – 454 0662 Fax: 01 – 453 8855

E-mail: [adulted@ccfe.cdetb.ie](mailto:adulted@ccfe.cdetb.ie) Web: [www.crumlincollege.ie](http://www.crumlincollege.ie)

# Business and Administration

## Accounting Technician – Year 1 (ATI) 25 weeks

Business Management (BM1) Monday 6.30-8.05pm

Law & Ethics (LW1) Monday 8.05-9.45pm

Accounting (ACC1) Wednesday 6.30-8.05pm

Taxation (TX1) Wednesday 8.05-9.45pm

**Fee: €230 per subject** Classes start week of 18/9/2017

## Accounting Technician – Year 2 (ATI) 25 weeks

Integrated Accounting Systems (IAS2) Monday 6.15-8.15pm

Management Accounting (MA2) Monday 8.15-9.45pm

Advanced Accounting (ACC2) Thursday 6.30-8.05pm

Advanced Taxation (TX2) Thursday 8.05-9.45pm

**Fee: €230 per subject** Classes start week of 18/9/2017

## QQI Level 5 Payroll Manual & Computerised (PAY) 20 weeks

Maintain payroll records manually and on computer in small to medium sized companies.

Tuesday 7.00 – 9.00 **Fee: €350**

## QQI Level 5 Manual & Computerised Accounts (MCA) 20 weeks

Learn to keep accounts using current computer packages. Ideal foundation course for Accounting Technician qualification.

Wednesday 7.00 9.00 pm **Fee: €350**

## QQI Level 5 Digital Marketing (DIGM) 20 weeks

Gain a qualification and develop strategies for a digital marketing campaign with social media, online advertising and E-tools.

Thursday 7.00-9.00pm **Fee: €380**

## **Law for Everyone - Know your Rights (LAW) 6 weeks**

Thursday 7.00-9.00pm **Fee: €80**

*Please refer to page 8 for enrolment information. All classes commence week of 25th September 2017 unless otherwise stated. Call 4540662 to enrol from 21 August 2017 or email [adulted@ccfe.cdetb.ie](mailto:adulted@ccfe.cdetb.ie)*

# Information Technology

## **Pre-Degree Computing Course (PDC) 20 weeks**

*Offered in partnership with DIT, this course guarantees successful students a place on the part-time B.Sc. in Information Systems & Information Technology in DIT, Kevin St. (DT249).*

QQI Level 5 Component Certificate in Computer Programming and Design Principles (Java); Maths for Information Technology; Web Authoring.

Tuesdays & Wednesdays 6.00-9.45pm **Fee: €900**

## **Short Computer Courses**

### **Computer for Beginners (CAC) 10 weeks**

Monday 6.30-8.00pm **Fee: €150**

**SPECIAL  
OFFER**

### **Digital Photography, Imaging and Photoshop (DPP) 10 weeks**

Suitable for beginners own camera (digital SLR) necessary.

Monday 6.30 -8.00 pm **Fee €90**

**NEW**

### **Introduction to Graphic Design (GRA) 10 weeks**

Adobe InDesign, Adobe Illustrator – Monday 8.00-9.30pm

### **Microsoft Excel (PQ) 5 weeks**

Monday 8.00-9.30pm **Fee: €80**

### **Microsoft Excel (PQW) 5 weeks**

Wednesday 8.00-9.30pm **Fee: €80**

### **Microsoft Advanced Excel (PQA) 5 weeks**

Monday 8.00-9.30pm **Fee: €80** Classes start 8/11/2017

### **Javascript Coding Workshop for Teens - (COT) 10 weeks**

Introduction to Computer Programming, suitable for beginner and intermediate level - Wednesday 4.30- 5.45 pm **Fee: €80**

*This course is reserved for Senior Cycle Secondary School students.*

### **Javascript Coding Workshop (JAV) 10 weeks**

Introduction to Computer Programming, suitable for beginner and intermediate level - Wednesday 8.00-9.30pm **Fee: €150**

### **Introduction to Web Design (WEB) 10 weeks**

Wednesday 6.15-7.45pm **Fee: €150**

### **Computers for the 21st Century (ISP) 5 Weeks**

Android, Smartphones and Apps. - Wednesday 6.30-8.00pm **Fee: €80**

### **Computers for the 21st Century (ISP2) 5 Weeks**

Internet Security, Social Media and Cloud Computing.

Wednesday 6.30-8.00pm **Fee: €80** Classes start 8/11/2017

**NEW**

### **Digital Marketing and Social Media Workshops for Small Businesses** *Maximum 10 students*

**NEW**

### **All you need to Know about Digital Marketing and Building a Wordpress Website (SM1)**

Saturday 7th October 2017 9.30-1.30 pm **Fee €50**

**NEW**

### **Social Media Marketing : Facebook and Twitter (SM2)**

Saturday 21st October 2017 9.30 -1.30 pm **Fee €50**

**NEW**

### **Building the Sales Funnel with Digital Marketing (SM3)**

*Using Adwords, Mailchimp, search engine optimization to Reach, Act, Convert, Engage your Target Market*

Saturday 4th November 2017 9.30-1.30 pm **Fee €50**

**NEW**

### **Social Media Marketing Tools: Snapchat, Instagram, YouTube, Pinterest (SM4)**

Saturday 18th November 9.30 -1.30 pm **Fee €50**

## Leaving Certificate

### **Mathematics Ordinary Level (M01) 25 weeks**

Monday and Thursday 6.30-8.00pm **Fee: €230**

### **Mathematics Ordinary Level (M02) 25 weeks**

Monday and Thursday 8.00-9.30pm **Fee: €230**

### **Mathematics Higher Level (MH1) 25 weeks**

Saturday 10.15am-1.15pm **Fee: €230**

### **English Higher Level (ENGH) 25 weeks**

Wednesday 6.30-9.30pm **Fee: €230**

### **Applied Mathematics Ordinary & Higher Level (APM) 25 weeks**

Tuesday & Thursday 5.00-6.30pm **Fee: €230**

### **Spanish Ordinary and Higher Level (SP0H) 25 weeks**

Monday 7.00-9.00pm **Fee: €230**

### **Irish Foundation Level (IR01) 25 weeks**

Monday 7.00-9.00pm **Fee: €230**

### **Irish Higher Level (IRH1) 25 weeks**

Tuesday 6.00-8.30pm **Fee: €230**

### **Irish Ordinary Level (IR02) 25 weeks**

Wednesday 7.00-9.00pm **Fee: €230**

### **Geography Ordinary and Higher Level (GE001) 25 weeks**

Tuesday 6.30-9.00pm **Fee: €230**

### **Business Studies Ordinary and Higher Level (BS1) 25 weeks**

Thursday 6.30-9.30pm **Fee: €230**

### **History Ordinary and Higher Level (HIS01) 25 weeks**

Wednesday 7.00-9.30pm **Fee: €230**

### **French Ordinary and Higher Level (FREN)**

Saturday 11.00am-1.00pm **Fee: €230**

## **LEAVING CERTIFICATE EXAMINATION FEES PAYABLE TO STATE EXAMS COMMISSION IN JANUARY 2018**

*Please refer to page 8 for enrolment information. All classes commence week of 25th September 2017 unless otherwise stated. Call 4540662 to enrol from 21 August 2017 or email [adulted@ccfe.cdetb.ie](mailto:adulted@ccfe.cdetb.ie)*

## Interest, Leisure and Creative

### **Public Speaking (PS) 9 weeks**

Monday 6.45-8.15pm **Fee: €100**

**NEW**

### **Introduction to Genealogy (GEN) 10 weeks**

Monday 7.30-9.00pm **Fee €120**

**NEW**

### **Science for the Layman (SCI) 10 weeks**

The importance of molecular biology in everyday life.

Monday 8.00-9.30 pm **Fee: €120**

### **Creative Writing (CW) 8 weeks**

Monday 7.00-9.00pm **Fee: €120**

### **Drawing and Painting Beginners (DWP1) 10 weeks**

Monday 6.30-8.00pm **Fee: €120**

### **Drawing and Painting Improvers (DWP2) 10 weeks**

Monday 8.00-9.30pm **Fee: €120**

**NEW**

### **Garden Design (GAR) 10 weeks**

Planning, maintaining and designing your garden

Tuesday 7.00-8.30pm **Fee: €130**

### **Art Appreciation-The Old Masters (OLD) 6 weeks**

Includes gallery visit

Wednesday 8.00-9.30 **Fee: €80**

### **Modern and Contemporary Irish Art (MOD) 6 weeks**

Includes gallery visit

Wednesday 8.00-9.30 **Fee: €80** starts 8/11/2017

### **Gardening (DG) 5 weeks**

Wednesday 2.30-4.30pm **Fee: €80**

### **Beginners Beekeeping (BK) 10 weeks**

Thursday 7.30-9.00pm **Fee: €130**

**NEW**

### **Beginners Ukulele (UKE) 10 weeks**

Own instrument essential. Thursday 5.30-6.30pm **Fee: €90**

**NEW**

### **Music Theory and Appreciation (MUS) 10 weeks**

Thursday 6.30- 7.30pm **Fee: €90**

**NEW**

### **Creative Songwriting (SON) 10 weeks**

Where melody, lyrics and harmony meet.

Beginners and experienced songwriters welcome

Thursday 7.45-9.30 pm **Fee: €120**

### **Pet Care (PET) 5 weeks**

Saturday 10.30am-12.00pm **Fee: €60**

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## Craft and Cookery Courses

### **International Cookery (IC) 10 weeks**

Monday 6.30-8.30pm **Fee: €180**

### **Beginners Cookery (BC) 10 weeks**

Tuesday 6.30-8.30pm **Fee: €180**

### **Cake Decorating (CD) 8 weeks**

Wednesday 7.00-9.30pm **Fee: €180**

### **Gourmet Cookery (GMC) 10 weeks**

Thursday 7.30-9.30pm **Fee: €180**

### **Baking (HEOF) 5 weeks**

Saturday 10.30am-12.30pm **Fee: €125**

Classes start 23/09/2017

### **Christmas Cookery (CHC) 5 weeks**

Saturday 10.30am-12.30pm. **Fee: €100**

Classes start 04/11/2017

### **Flower Arranging (FA) 5 weeks**

Tuesday 7.00-8.30pm **Fee: €70**

### **Christmas Flower Arranging (FAX) 5 weeks**

Tuesday 7.00-8.30pm **Fee: €70**

Classes start 07/11/2017

### **Beginners Dressmaking (DM) 8 weeks**

Monday 7.00-9.30pm **Fee: €160**

### **Beginners Dressmaking (DK) 8 weeks**

Wednesday 7.00-9.30pm **Fee: €160**

### **Improvers Dressmaking (FD) 8 weeks**

Tuesday 7.00-9.30pm **Fee: €160**

### **Crochet for Beginners (CR1) 5 weeks**

Wednesday 7.00-9.00pm **Fee: €80**

### **Crochet for Improvers (CR2) 5 weeks**

Wednesday 7.00-9.00pm **Fee: €80**

Classes start 8/11/2017

**NEW**

### **Knitting for Beginners (KNI) 5 weeks**

Thursday 7.00-9.00pm **Fee: €80**

**NEW**

### **Knitting for Improvers (KNP) 5 weeks**

Thursday 7.00-9.00pm starts 9/11/2017 5 weeks **Fee: €80**

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## Craft and Cookery Courses

**NEW**

### **Mosaics (MOS) 10 weeks**

Tuesday 6.30-8.30 pm. **Fee: €160**

Make your own mosaic art pieces

*\*Materials fee of €30 applies.*

### **Marquetry and Veneer (MARV) 10 weeks**

Work with wood veneers in this beautiful craft.

Learn techniques and complete small projects

**NEW**

Wednesday 7.00-9.00 pm **Fee: €160**

*\*Materials fee of €30 applies*

### **Creative Embroidery (CE) 5 weeks**

Saturday 10.30am-12.30pm **Fee: €80**

*\*Materials fee of €20 applies.*

### **Creative Bookbinding (BIN) 5 weeks**

Create your own personalised books.

Saturday 10.30am-12.30pm **Fee: €80**

*\*Materials fee of €20 applies.*

### **Calligraphy (CAL) 5 weeks**

Saturday 10.30 am-12.30 pm Fee: €80 Starts 04/11/2017

*\*Materials fee of €20 applies*

### **Patchwork (PAT) 5 weeks**

Saturday 10.30am-12.30pm. **Fee: €80**

*\*Materials fee of €20 applies.*

### **Christmas Patchwork (PATX) 5 weeks**

Saturday 10.30am-12.30 pm. **Fee: €80**

Classes start 4/11/2017. *\*Materials fee of €20 applies.*

### **QQI Level 5 Retail Floristry Course (DF) 20 weeks**

This practical course includes:

- Introduction to Floristry Skills
- Funeral Flowers
- Occasion Flowers
- Wedding Design

Weekly materials fee of €12 for flowers and supplies

Monday 9.30am-1.00pm (DF) **Fee: €450**

Monday 2.00pm-5.30pm (DF2) **Fee: €450**

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## Languages and Culture

### **Irish for Beginners (IRO1) 25 weeks**

Monday 7.00-9.00pm **Fee: €230**

Foundation Level Leaving Certificate Class

### **Spanish for Beginners (S1) 10 weeks**

Tuesday 6.30-8.00pm **Fee: €120**

### **Spanish Improvers (S2) 10 weeks**

Tuesday 8.00-9.30pm **Fee: €120**

### **French for Beginners (F1) 10 weeks**

Wednesday 6.30-8.00pm **Fee: €120**

### **French Improvers (F2) 10 weeks**

Wednesday 8.00-9.30pm **Fee: €120**

### **German for Beginners (GER1) 10 weeks**

Thursday 6.30-8.00pm **Fee : €120**

### **German Improvers (GER2) 10 weeks**

Thursday 8.00-9.30pm



### **Irish Folklore (FOL) 10 weeks**

Discover ancient Irish customs and traditions.

Thursday 6.45-7.45pm **Fee: €90**

## ENROLMENT INFORMATION

**Public Enrolments commence week of 4th September 2017**

**Mon-Thurs (6.30-8.30pm) in Crumlin College**

**Phone and postal enrolments can be made from**

**21 August 2017**

**Please call 4540662 or email [adulted@ccfe.cdetb.ie](mailto:adulted@ccfe.cdetb.ie)**

- ▶ The formation of classes depends on the level of demand. The continuation of classes will depend on an acceptable level of attendance. Crumlin College reserves the right under unavoidable circumstances to alter the timing/day of a course and to substitute any teacher or instructor where necessary.
- ▶ **Fees must be paid by cheque, bank draft, postal order or credit/debit card as no CASH ACCEPTED.**
- ▶ Fees will not be refunded except where a class does not form as per City of Dublin ETB regulations.
- ▶ While information regarding examinations and the requirements of the various examining bodies is displayed on the College notice board, it is the responsibility of students to make themselves aware of the entry requirements, examination dates and examination fees due for their particular course.



## Mind, Body and Soul

### **Pilates 10 weeks Fee: €80**

Monday (PIL1) 6.45-7.45pm Monday (PIL2) 8.00-9.00pm

NEW

### **Resolving Conflict 10 weeks (CON)**

Assertiveness, resolving conflict, dealing with stress & burn out

Monday 7.00-8.30pm **Fee €120**

### **Yoga 10 weeks Fee: €80**

Wednesday (YBA) 6.45-7.45pm Wednesday (YBB) 8.00-9.00pm

**Tai Chi (TAI) 10 weeks Saturday 9.30-10.30am Fee: €80**

### **Mindfulness for Personal Enrichment 8 weeks**

Tuesday (MIN) 6.45-7.45pm, (MINK) 8.00- 9.00pm **Fee €80**

### **Angel Meditation (ACR) 8 weeks**

Wednesday 7.00-8.30pm **Fee: €100**

### **Introduction to Psychotherapy (PSY) 8 weeks**

Major theorists such as Freud, Lacan and CBT

Wednesday 6.30-8.00pm **Fee: €100**

### **Understanding Theology (THE) 7 weeks**

The role of religion in today's society. Theory, debate and guided visit to places of religious interest.

Thursday 8.00-9.30pm **Fee: €80**

## Complementary Therapy and Beauty

### **ITEC Diploma in Holistic Massage (HMP) 25 weeks Fee: €880**

Monday 6.45 to 9.45pm: Holistic Massage - Practice & Theory

Wednesday 6.45 to 9.45pm: Anatomy & Physiology, Professional Conduct and Business \*Examination fees extra.

*Entry by interview only.*

### **ITEC Diploma in Anatomy and Physiology (DAP) 10 weeks**

Intensive 10 week course in Anatomy and Physiology

Monday & Thursday 6.45- 9.15pm **Fee: €450**

*\*Examination fees extra*

### **ITEC Diploma in Reflexology (REF) 25 weeks**

Reflexology Practice and Theory.

Tuesday 6.30-9.30pm **Fee: €600**

*\*Examination fees extra. Entry by interview only.*

*N.B. Students who have not obtained exemptions from ITEC for Anatomy & Physiology & Professional Conduct & Business are advised to also attend the class REF1 on Wednesday 6.45 to 9.45pm. Fee: €280*

NEW

### **Introduction to Traditional Chinese Medicine (CHI) 6 weeks**

Wednesday 7.00-9.00pm **Fee: €100**

NEW

### **Introduction to Reiki (RK) 10 weeks**

Thursday 7.00-8.30pm **Fee: €130**

### **Make-up Techniques 5 weeks** Make-up for day and evening

Thursday (IMA1) 7.00-9.00pm **Fee: €80**

Thursday (IMA2) 7.00-9.00pm **Fee: €80** Starts 9/11/17

### **ITEC Certificate in Make-Up (IMUP) 12 weeks**

Saturday 9.00 am -1.30 pm **Fee: €450 Start** 16/09/2017

*\*Exam fees, kit & uniform extra*

# Hairdressing

*N.B. All part-time hairdressing courses are strictly reserved for those working and training full-time in professional hair salons. All part-time time hairdressing students are interviewed prior to joining courses.*

## Junior Trade Examination Classes

Students who have completed their First Year Apprenticeship may enrol for the Department of Education & Skills Junior Trade Examination Class. This course runs from September to April.

Subjects covered are:

- Practical and Theory Hairdressing
- Hairdressing Science

The Junior Trade classes are running as follows:

- **Junior Trade (HJTM) Monday 1.00-6.00pm. Fee: €500**

*\* Examination fee extra. Payable in January 2017*

## Senior Trade Examination Classes

Students who have completed their Second year Apprenticeship may enrol for the Department of Education and Skills Senior Trade Examination Class. This course runs from September to April.

Subjects covered are:

- Advanced Practice and Theory of Hairdressing
- Hairdressing Science

The Senior Trade classes are running as follows:

- **Senior Trade (HST) Tuesday 6.45-9.45pm. Fee: €500**

*\* Examination fee extra. Payable in January 2017*

- **Senior Trade (HET) Wednesday 6.45-9.45pm. Fee: €500**

*\* Examination fee extra. Payable in January 2017*

*Please refer to page 8 for enrolment information. All classes commence week of 25th September 2017 unless otherwise stated. Call 4540662 to enrol from 21 August 2017 or email [adulted@ccfe.cdetb.ie](mailto:adulted@ccfe.cdetb.ie)*

# Master Hairdresser Diploma

## (Irish Hairdressers Federation – IHF)

This course is of two years' duration, consisting of 4 modules. Students who have a minimum of 6 years' industry experience can enrol for this course. Two modules are taught every year. Modules for 2017/2018: Hairdressing Science (September) and Supervisory Management (January)

Monday 6.45-9.45pm. **Fee: €280 per module.**

*\*Examination fee extra.*

*Please note that the Diploma will only be awarded to candidates who have successfully completed all 4 module examinations. Candidates must be either personally registered members or employed by salons who are registered members of the IHF at the time of conferring.*

## Short Courses

### Upstyling (UPS) 8 weeks

Learn and upskill in upstyling.

Monday 4.00-6.00pm. **Fee: €150**

### Men's Cutting (MH) 10 weeks

Learn the techniques of Men's Hairdressing.

Tuesday 7.00-9.00pm. **Fee: €150**

### Cutting & Styling (HCS) 10 weeks

Update cutting and styling techniques.

Monday 7.00-9.00pm **Fee: €150**

### Basic Cutting (BCC) 10 weeks

Suitable for students in their first year of apprenticeship (6 to 12 months' hairdressing experience).

Wednesday 7.00-9.00pm **Fee: €150**

***Please refer to page 8 for enrolment information. All classes commence week of 25th September 2017 unless otherwise stated. Call 4540662 to enrol from 21 August 2017 or email [adulted@ccfe.cdetb.ie](mailto:adulted@ccfe.cdetb.ie)***

## Enrolment Form

Please fill in the required information below and we will be in contact with you in the very near future.

Course Title: \_\_\_\_\_

Course Code: \_\_\_\_\_

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please remove this form and send it with the appropriate fee to:

*Crumlin College of Further Education*

*Crumlin Road*

*Dublin 12*

Cheques should be made payable to City of Dublin ETB.

Alternatively fill in your credit card number in the spaces below:

Card Type: \_\_\_\_\_

Expiry Date:

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VISA / MASTERCARD / LASER.

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**NO CASH ACCEPTED**

Further details of courses and specific entry requirements are available on

[www.crumlincollege.ie](http://www.crumlincollege.ie)

Crumlin Road, Dublin 12.

Ph: 01 – 454 0662 Fax: 01 – 453 8855

E-mail: [adulted@ccfe.cdetb.ie](mailto:adulted@ccfe.cdetb.ie) Web: [www.crumlincollege.ie](http://www.crumlincollege.ie)